

Date: [Date]

To: [Agent Bank Name]

[Department/Unit]

[Address]

[City, State, Zip Code]

Subject: Audit Confirmation - Syndicated Trade Finance Facility

Dear Sir/Madam,

In connection with the audit of our financial statements as of [Audit Cut-off Date], please provide directly to our auditors, [Auditor Name], the following information regarding our participation in the Syndicated Trade Finance Facility dated [Facility Agreement Date]:

1. **Facility Limits:** The total facility limit and the specific sub-limits for Letters of Credit (LC), Guarantees, and Trade Loans.
2. **Outstanding Balances:** The total amount outstanding as of the close of business on [Audit Cut-off Date], broken down by:
 - Utilized Letters of Credit (Issued and Outstanding)
 - Shipping Guarantees / Performance Bonds
 - Trade Loans / Trust Receipts
 - Accepted Drafts / Bills of Exchange
3. **Interest and Fees:** Any accrued but unpaid interest, commitment fees, or facility fees as of the audit date.
4. **Collateral/Security:** Details of any specific collateral held, including cash margins, fixed/floating charges, or rights of set-off.
5. **Repayment Terms:** Confirmation of the current maturity dates and repayment schedules.
6. **Defaults:** Details of any known breaches of covenants or events of default.

Please send the completed confirmation directly to:

[Auditor Name]

[Auditor Address]

[Auditor Email/Contact]

Yours faithfully,

[Authorized Signature]

[Name and Title]

[Company Name]