

[Date]

[Client Name]  
[Client Address]  
[City, State, Zip Code]

**Subject: Managed Portfolio Asset Audit Confirmation**

Dear [Client Name],

In connection with the annual audit of our financial records, please confirm the accuracy of the assets held in your managed portfolio as of [Audit Date].

Our records indicate that your portfolio [Account Number] consists of the following assets:

<b>Asset Name / Ticker</b>	<b>Quantity / Units</b>	<b>Market Value (as of Date)</b>
[Asset 1]	[Quantity]	[\$Amount]
[Asset 2]	[Quantity]	[\$Amount]
<b>Total Value</b>		<b>[\$Total]</b>

Please review the details above. If the information matches your records, please sign the confirmation below and return this letter to our auditors, [Auditor Name/Firm], at [Auditor Email/Address].

If you identify any discrepancies, please provide details in the space provided below.

Sincerely,

[Your Name/Portfolio Manager]  
[Company Name]

---

**CONFIRMATION:**

I confirm that the asset information listed above is correct.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Comments/Discrepancies (if any):  
\_\_\_\_\_