

**Date:** [Insert Date]

**VIA [Insert Method of Delivery, e.g., Certified Mail / Email]**

**TO:**

[Recipient Name]

[Recipient Company Name]

[Recipient Address]

[City, State, Zip Code]

**RE: CEASE AND DESIST - UNAUTHORIZED COMMERCIAL DISTRIBUTION OF PROPRIETARY BANKING AUDIT REPORTS**

Dear [Recipient Name],

It has come to our attention that your organization is engaged in the unauthorized sale, distribution, and/or public dissemination of proprietary banking audit reports belonging to [Company Name] ("the Company"). Specifically, we have identified the following documents being distributed: [List specific report titles or identifiers].

These audit reports are the exclusive intellectual property of the Company. They contain highly sensitive, confidential, and trade secret information regarding banking protocols, internal controls, and regulatory compliance frameworks. Your unauthorized use and commercial exploitation of these materials constitute:

- Copyright infringement;
- Misappropriation of trade secrets;
- Unfair competition; and
- Tortious interference with business relationships.

**DEMAND IS HEREBY MADE THAT YOU IMMEDIATELY:**

1. Cease all sales, marketing, and distribution of the aforementioned audit reports;
2. Remove all digital copies of these reports from your websites, servers, and third-party platforms;
3. Provide written confirmation that all physical and electronic copies in your possession have been destroyed; and
4. Provide an accounting of all revenue generated from the unauthorized distribution of these materials.

You have until [Insert Date, e.g., 5 business days from receipt] to provide written assurance that you have complied with these demands. Failure to comply will leave the Company with no choice but to pursue all available legal remedies, including seeking injunctive relief and monetary damages, without further notice to you.

This letter is sent without prejudice to the Company's rights and remedies, all of which are expressly reserved.

Sincerely,

[Your Signature]

[Your Printed Name]

[Your Title/Position]

[Company Name]