

Welcome to Our Motorcycle Community

Dear [Owner Name],

Welcome to [Company/Organization Name]! We are thrilled to have you and your motorcycle with us. Our goal is to provide a safe and enjoyable environment for all riders.

Policy Overview

- **Registration:** All motorcycles must be registered with the office and display a valid permit.
- **Parking:** Please use designated motorcycle parking areas only. Do not block walkways or fire hydrants.
- **Speed Limit:** A strict speed limit of [Speed] mph is enforced within the premises.
- **Safety Gear:** We strongly encourage the use of helmets and protective gear at all times while riding.
- **Noise Control:** Please be mindful of noise levels, especially during early morning and late evening hours.
- **Maintenance:** Major repairs are not permitted in the common parking areas. Please keep your parking stall free of oil leaks.

Please review the full policy handbook attached to this letter. If you have any questions regarding these rules, feel free to contact us at [Phone Number] or [Email Address].

Ride safe!

Sincerely,

[Your Name]

[Your Title]

[Company Name]