

[Date]

[Landlord Name]

[Mailing Address]

[City, State, Zip Code]

Re: Insurance Policy for [Rental Property Address]

Dear [Landlord Name],

Welcome to [Agency Name]! Thank you for choosing us to protect your investment property. We are pleased to confirm that your Landlord Property Insurance policy is now active.

Your policy has been designed to provide coverage for the physical structure of your rental property, as well as liability protection and loss of rental income. Attached to this letter, you will find your policy declaration page and contact information for your dedicated agent.

Policy Details:

- **Policy Number:** [Policy Number]
- **Carrier:** [Insurance Company Name]
- **Effective Date:** [Start Date]

Next Steps for You:

- Review the "Loss of Use" coverage to understand how you are protected if the property becomes uninhabitable due to a covered claim.
- Ensure your tenants maintain their own Renters Insurance policy to cover their personal belongings and liability.
- Keep this document in your permanent files for tax and records purposes.

If you have any questions regarding your coverage or need to report a claim, please contact our office at [Phone Number] or email us at [Email Address].

We look forward to working with you and helping you manage your real estate portfolio.

Sincerely,

[Agent Name]

[Agency Name]

[Website]