

[Company Logo/Letterhead]

[Date]

[Customer Name]

[Customer Address]

[City, State, Zip Code]

Subject: Welcome to [Insurance Company Name] - Policy Number: [Policy Number]

Dear [Customer Name],

Thank you for choosing [Insurance Company Name] to protect your rental property located at [Property Address]. We are pleased to welcome you as a new policyholder.

We understand that your real estate investment is important. Our Landlord Property Insurance is designed to provide you with peace of mind by offering coverage for the building, loss of rental income, and liability protection.

What is included in this package:

- Your Policy Declarations Page
- Your Insurance ID Cards
- A Summary of Coverages and Deductibles
- Instructions on how to file a claim

Manage Your Account:

You can manage your policy online at [Website URL]. Here, you can pay premiums, download documents, and update your contact information.

Need Assistance?

If you have any questions regarding your coverage or need to make changes to your policy, please contact your dedicated agent, [Agent Name], at [Agent Phone Number] or email us at [Customer Support Email Address].

To report a claim, please call our 24/7 claims hotline at [Claims Phone Number].

We look forward to serving you and protecting your investment for years to come.

Sincerely,

[Sender Name]

[Title]

[Insurance Company Name]