

**[Bank Letterhead]**

**Date:** [Insert Date]

**To:**

[Recipient Name/Company Name]

[Address]

[City, Country]

**Subject: IRREVOCABLE BANK COMFORT LETTER**

Dear [Name of Contact Person],

This letter is issued at the request of our client, [Name of Bidding Company], located at [Client Address], in connection with their participation in the bidding process for [Project Name/Tender Reference Number].

We, [Name of Bank], hereby confirm that [Name of Bidding Company] is a valued client of our institution and maintains accounts in good standing. We further confirm that, based on our assessment of the client's financial standing and credit facilities, the client possesses the financial capability to undertake the obligations associated with the aforementioned project.

We hereby state that we have earmarked and/or are prepared to provide credit facilities up to the amount of [Currency and Amount in Figures] ([Amount in Words]) for the sole purpose of executing the contract, should the bid be successfully awarded to our client.

This Bank Comfort Letter is irrevocable and shall remain valid until [Expiry Date] or until the formal award of the contract, whichever occurs first. This letter is issued for the specific purpose of the bidding process and shall not be construed as a formal guarantee or a binding commitment to lend, which would be subject to our standard internal approvals and the execution of definitive documentation.

Any inquiries regarding this letter may be directed to [Bank Contact Person Name] at [Phone Number/Email].

Yours faithfully,

**[Authorized Signature]**

[Name of Signatory]

[Title/Position]

[Bank Name]

[Bank Stamp/Seal]