

[Bank Letterhead]

Date: [Date]

To: [Beneficiary Name/Company]

Address: [Beneficiary Address]

Attention: [Contact Person]

RE: BANK COMFORT LETTER

Dear Sir/Madam,

We, [Issuing Bank Name], located at [Bank Address], hereby confirm with full bank responsibility that our client, [Applicant/Company Name], maintains an account with us under account number [Account Number].

At the request of our client, we confirm that they are in good standing with our institution. We further confirm that our client has the financial capability and necessary credit facilities to initiate the issuance of an Irrevocable Letter of Credit in the amount of [Currency and Amount in Figures] ([Amount in Words]) for the purchase of [Description of Goods/Services].

This comfort letter is provided for the sole purpose of informing you of our client's financial status and does not constitute a formal guarantee, a financial commitment, or a legal obligation on the part of [Issuing Bank Name] to issue the said Letter of Credit at this time. The formal issuance of a Letter of Credit remains subject to our final credit approval, internal compliance procedures, and the execution of necessary documentation.

This letter is valid for a period of [Number] days from the date of issuance.

Yours faithfully,

[Signature]

[Name of Bank Officer]

[Title/Position]

[Department]

[Bank Stamp/Seal]