

[Bank Letterhead]

Date: [Insert Date]

Transaction Reference: [Insert Reference Number]

To: [Beneficiary Name/Company]

[Beneficiary Address]

SUBJECT: BANK COMFORT LETTER - REVOLVING LETTER OF CREDIT

Dear Sir/Madam,

We, [Full Name of Issuing Bank], located at [Bank Address], hereby confirm with full bank responsibility that our client, [Applicant Name/Company], maintains an account with us under Account Number [Account Number].

At the request of our client, we confirm that they are in good financial standing and have the necessary credit facilities and/or liquidity to initiate a Revolving Letter of Credit (RLOC) in the amount of [Currency and Amount in Figures] ([Amount in Words]).

The proposed RLOC is intended to cover the purchase of [Description of Goods/Services] as per Contract/Proforma Invoice Number [Contract Number].

The RLOC shall be operative for a period of [Number] months and shall revolve [Number] times, bringing the total estimated value of the facility to [Total Aggregate Amount].

We further confirm that these funds are currently available and unencumbered. Upon receipt of the formal application and subject to our internal final credit approval and compliance with international banking standards (UCP 600), we are prepared to issue the operative instrument in favor of [Beneficiary Name].

This letter is issued for the purpose of confirming financial capability only and does not constitute a final legal guarantee or a binding financial commitment at this stage.

This comfort letter is valid for [Number] days from the date of issuance.

Yours faithfully,

For and on behalf of [Name of Bank]

[Signature of Authorized Officer 1]

Name: [Name]

Title: [Title/PIN]

[Signature of Authorized Officer 2]

Name: [Name]

Title: [Title/PIN]

[Bank Stamp/Seal]