

[Bank Letterhead]  
[Bank Name]  
[Bank Address]  
[City, Country]  
[SWIFT/BIC Code]

Date: [Date]

To: [Beneficiary Name/Company Name]  
[Beneficiary Address]

**SUBJECT: BANK COMFORT LETTER**

Dear Sir/Madam,

We, [Bank Name], located at [Bank Address], hereby confirm with full bank responsibility that our client, [Applicant Name/Company Name], maintains an account with us, account number [Account Number].

At the request of our client, we confirm that they are in good standing with our institution and possess the financial capacity to initiate a transaction for the issuance of a Standby Letter of Credit (SBLC) in the amount of [Currency and Amount in Figures] ([Amount in Words]).

We further confirm that, subject to our final internal credit approval, compliance with "Know Your Customer" (KYC) protocols, and the execution of necessary documentation, we are prepared to issue the SBLC in favor of [Beneficiary Name] via SWIFT MT760.

The funds currently held or credit facilities available to our client are unencumbered and are of legitimate origin. This letter is issued for the purpose of demonstrating financial capability and does not constitute a final binding commitment or a financial guarantee at this stage.

This letter is valid for a period of [Number] days from the date of issuance.

Yours faithfully,

For and on behalf of [Bank Name]

[Signature 1]  
[Name of Officer 1]  
[Title/Position]

[Signature 2]  
[Name of Officer 2]  
[Title/Position]

[Bank Seal/Stamp]