

Dear [Name of Recipient],

Regarding the [Name of Agreement/Contract] dated [Date], this letter serves to formally confirm the agreement between [Party Name A] and [Party Name B] concerning the legal framework governing our relationship.

1. Governing Law:

This letter, and any dispute or claim arising out of or in connection with it or its subject matter or formation (including non-contractual disputes or claims), shall be governed by and construed in accordance with the laws of [State/Country].

2. Jurisdiction:

Each party irrevocably agrees that the courts of [City/County/State] shall have exclusive jurisdiction to settle any dispute or claim arising out of or in connection with this letter or its subject matter or formation (including non-contractual disputes or claims).

Please acknowledge your acceptance of these terms by signing and returning the enclosed copy of this letter.

Sincerely,

[Your Name]
[Your Title]
[Company Name]

Acknowledgment:

[Name of Recipient]

Date: _____