

[Agency Letterhead/Logo]

[Date]

[Reference Number]

[Recipient Name]

[Recipient Address]

[City, State, Zip Code]

RE: COMFORT LETTER - SITE CLEARANCE AND REMEDIATION

Property Address: [Full Address of the Site]

Parcel ID: [Insert Parcel Number]

To Whom It May Concern,

The [Name of Environmental Agency] ("the Agency") has reviewed the environmental reports and clearance documentation submitted for the above-referenced property. These documents pertain to the remediation and removal of [list contaminants or materials, e.g., hazardous waste, underground storage tanks] conducted between [Start Date] and [End Date].

Based on the information provided in the [Report Title] dated [Report Date], prepared by [Consultant Name], the Agency provides the following comfort assurances:

- The site has been cleared of identified environmental hazards in accordance with [State/Federal Regulation Name].
- The remedial actions performed satisfy the requirements set forth in the approved Remedial Action Plan.
- At this time, the Agency contemplates no further oversight or enforcement action regarding the specific conditions addressed in the reports.

This letter is based solely on the data provided to the Agency to date. This letter does not constitute a statutory release of liability or a guarantee that the site is free of all contamination. If previously unknown contamination is discovered, the Agency reserves the right to require further investigation or remediation.

This "Comfort Letter" is intended to assist the parties in the redevelopment of the property and to provide a summary of the Agency's current regulatory position.

Sincerely,

[Signature]

[Name of Authorized Official]

[Title]

[Department/Agency Name]