

[Date]

[Lender Name / Client Name]

[Address]

[City, State, Zip Code]

Re: Project Completion Comfort Letter

Project Name: [Project Name]

Project Address: [Project Address]

Contract Number: [Contract Number]

To Whom It May Concern,

This letter is issued by [General Contractor Company Name] (the "Contractor") in connection with the construction of the above-referenced project.

We hereby confirm that as of [Date], the construction works required under the Prime Contract have reached Substantial Completion. To the best of our knowledge and belief, the work has been performed in accordance with the approved plans, specifications, and building codes.

We further confirm the following:

- All major structural components are complete.
- All life safety systems have been tested and are operational.
- All necessary inspections by local authorities have been successfully performed.
- The Certificate of Occupancy (or equivalent) has been issued or is in the final stages of administrative processing.

The Contractor remains responsible for the completion of minor punch-list items, which we anticipate will be finished by [Expected Final Completion Date]. We also confirm that all subcontractors and suppliers have been paid in full for work completed to date, or will be paid from the final progress payment, and that no liens have been filed against the property to our knowledge.

This letter is provided for information purposes to assist with the closing of permanent financing and is subject to the terms and conditions of the construction contract.

Sincerely,

[Signature]

[Name of Authorized Representative]

[Title]

[General Contractor Company Name]