

[Date]

[Client Name]

[Client Address]

[City, State, Zip]

Subject: Welcome to [Agency Name] - Your Cyber Liability Insurance Policy

Dear [Client Name],

Welcome to [Agency Name]. We are pleased to confirm that your Cyber Liability insurance coverage is now active under policy number [Policy Number].

In today's digital landscape, protecting your business from data breaches and cyber threats is essential. Your new policy provides critical layers of protection, including coverage for data recovery, legal expenses, notification costs, and regulatory fines.

What to do next:

- **Review Your Policy:** Please examine the attached documents to understand your limits, deductibles, and specific coverage terms.
- **Emergency Response:** Familiarize yourself with the "Claims Reporting" section. Most cyber policies include access to a 24/7 breach response team.
- **Risk Management:** You may have access to complimentary cyber security tools and training through your carrier. Let us know if you would like details on how to access these.

Our team is here to support you. If you have any questions regarding your coverage or if your business operations change, please contact us at [Phone Number] or [Email Address].

Thank you for trusting [Agency Name] with your business protection.

Sincerely,

[Agent Name]

[Title]

[Agency Name]