

[Your Name]

[Your Title/Organization]

[Your Address]

[Your Email]

[Your Phone Number]

[Date]

[Recipient Name]

[Recipient Title]

[Publication/Network Name]

[Recipient Address]

RE: Request for Syndication Assistance - [Project/Content Title]

Dear [Recipient Name],

I am writing to formally request your assistance in the syndication of my [article/series/program], titled "[Project Title]." Based on your expertise in [Industry/Niche], I believe your support would be invaluable in expanding the reach of this content to a broader audience.

The content focuses on [Brief 1-sentence description of topic] and provides significant value to readers interested in [Target Audience]. My goal is to secure placements across [List specific platforms or types of networks] to maximize its impact.

Specifically, I am seeking your assistance with:

- Identifying and contacting potential syndication partners.
- Facilitating introductions to key editorial decision-makers.
- Advising on the licensing or distribution agreements for this content.

I have attached a brief overview of the content and its performance metrics to date. I would appreciate the opportunity to discuss how we might collaborate on this effort. Please let me know if you are available for a brief call or meeting next week.

Thank you for your time and consideration.

Sincerely,

[Your Signature]

[Your Printed Name]