

[Company Letterhead]

[Date]

[Name of Financial Institution/Lender]

[Address Line 1]

[Address Line 2]

[City, State, Zip Code]

Attention: [Name of Relationship Manager]

Subject: Mandate Letter for Working Capital Facility

Dear [Name],

[Company Name] (the "Company") hereby appoints [Lender Name] (the "Lender") to act as the exclusive arranger for a Working Capital Facility (the "Facility") subject to the following terms and conditions:

1. Facility Details:

- **Facility Type:** [e.g., Revolving Credit Facility / Overdraft]
- **Facility Amount:** [Currency and Amount]
- **Purpose:** To fund general working capital requirements and operational expenses.
- **Tenor:** [Number] months/years from the date of execution.

2. Interest and Fees:

- **Interest Rate:** [Reference Rate, e.g., LIBOR/SOFR] plus [Percentage]% per annum.
- **Arrangement Fee:** [Percentage]% of the total Facility Amount, payable upon first drawdown.
- **Commitment Fee:** [Percentage]% per annum on the undrawn portion of the Facility.

3. Security/Collateral:

The Facility will be secured by [e.g., Accounts Receivable, Inventory, Fixed and Floating Charges, or Parent Company Guarantee].

4. Conditions Precedent:

The availability of the Facility is subject to satisfactory due diligence, formal credit approval by the Lender, and the execution of definitive legal documentation.

5. Exclusivity:

The Company agrees that from the date of this letter until [Date], it will not engage any other financial institution to arrange a similar facility.

6. Confidentiality:

Both parties agree to keep the terms of this mandate and any shared financial information confidential.

7. Governing Law:

This letter shall be governed by and construed in accordance with the laws of [Jurisdiction].

Please confirm your acceptance of this mandate by signing and returning the enclosed copy of this letter.

Yours sincerely,

[Name of Authorized Signatory]

[Title]

[Company Name]

Accepted and Agreed:

For and on behalf of [Lender Name]

Date: [Date]