

[Lender Name]
[Lender Address]
[City, State, Zip Code]

[Date]

[Borrower Name]
[Borrower Business Address]
[City, State, Zip Code]

RE: Conditional Commitment for Small Business Term Loan

Dear [Borrower Contact Name],

We are pleased to inform you that [Lender Name] has conditionally approved your request for a small business term loan. This commitment is subject to the terms and conditions outlined below:

- **Loan Amount:** \$[Amount]
- **Interest Rate:** [Rate]% (Fixed/Variable)
- **Loan Term:** [Number of Months/Years]
- **Repayment Schedule:** [Monthly/Quarterly] payments of \$[Amount]
- **Collateral:** [Description of Assets/Security]
- **Guarantors:** [Names of Personal or Corporate Guarantors]

Conditions Precedent to Closing:

This commitment is contingent upon the satisfaction of the following requirements prior to funding:

1. Verification of final financial statements and tax returns.
2. Satisfactory appraisal of all collateral assets.
3. Evidence of required business insurance coverage.
4. Execution of all formal loan documentation and security agreements.
5. No material adverse change in the financial condition of the business.
6. [Additional Condition]

This conditional commitment will expire on [Expiration Date] if the loan has not closed or if an extension has not been granted in writing.

Please acknowledge your acceptance of these terms by signing below and returning this letter by [Deadline Date].

Sincerely,

[Name of Loan Officer]
[Title]
[Lender Name]

Acceptance:

The undersigned hereby accepts the terms and conditions set forth in this Conditional Commitment Letter.

[Borrower Authorized Signature]

[Date]