

[Date]

[Borrower Name]

[Business Name]

[Mailing Address]

[City, State, Zip Code]

RE: Notice of Termination of Loan Commitment

Loan Number: **[Insert Loan Number]**

Original Commitment Date: **[Insert Date]**

Dear **[Borrower Name]**,

This letter serves as formal notice that **[Lending Institution Name]** is terminating the loan commitment previously issued to **[Business Name]** regarding the Small Business Administration (SBA) loan referenced above, effective **[Termination Date]**.

The commitment is being terminated due to the following reason(s):

- **[Insert Reason: e.g., Expiration of the commitment period without closing]**
- **[Insert Reason: e.g., Failure to meet specified conditions precedent]**
- **[Insert Reason: e.g., Material adverse change in financial condition]**

As a result of this termination, the Lender has no further obligation to fund the loan. Any fees previously paid that are deemed non-refundable according to the original commitment letter will be retained by the Lender.

If you have questions regarding this notice, please contact your loan officer at **[Phone Number]** or via email at **[Email Address]**.

Sincerely,

[Authorized Signature]

[Printed Name]

[Title]

[Lending Institution Name]

cc: Small Business Administration (SBA) District Office