

**Date:** [Insert Date]

**To:** [Insert Name of Recipient/Institution]  
[Insert Address of Recipient]

**Subject: Letter of Guarantee and Commitment for [Insert Name of Applicant]**

Dear [Insert Name of Contact Person or Department],

I, [Insert Your Full Name], holder of [Insert ID Type and Number], residing at [Insert Your Address], write this letter to formally confirm my commitment to act as a guarantor for [Insert Name of Applicant] (the "Applicant") in relation to [Insert Purpose, e.g., a rental agreement, a loan application, or educational expenses].

I am fully aware of the financial obligations associated with this commitment. I hereby guarantee that I have the necessary funds and resources to support the Applicant. In the event that the Applicant is unable to fulfill their financial obligations, I undertake to pay any outstanding balances, fees, or costs incurred to [Insert Name of Institution/Landlord].

Please find attached the following documents as proof of my financial capacity:

- [Insert Document 1, e.g., Recent Bank Statements]
- [Insert Document 2, e.g., Proof of Income/Employment Letter]
- [Insert Document 3, e.g., Copy of Government ID]

This guarantee shall remain in effect for the duration of the [Insert Agreement Period/Course Duration]. I confirm that the information provided is true and accurate to the best of my knowledge.

Should you require any further information or verification, please do not hesitate to contact me at [Insert Phone Number] or [Insert Email Address].

Sincerely,

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[Insert Your Signature]

**[Insert Your Full Printed Name]**