

Current Date: [Insert Date]

[Customer Name]
[Customer Address]
[City, State, Zip Code]

Subject: Politically Exposed Person (PEP) Declaration Request

Dear [Customer Name],

As part of our standard regulatory compliance and "Know Your Customer" (KYC) procedures, we are required to identify if our clients or their close associates hold prominent public positions.

Please complete the declaration below regarding your status as a Politically Exposed Person (PEP). A PEP is generally defined as an individual who is or has been entrusted with a prominent public function, such as a senior politician, government official, judicial or military official, or a senior executive of a state-owned corporation.

PEP Status Declaration:

I confirm that I am NOT a Politically Exposed Person, nor am I a family member or close associate of a PEP.

I confirm that I AM a Politically Exposed Person (or a family member/associate). Please provide details below:

Position/Title: _____

Country of Office: _____

Relationship (if applicable): _____

Signature: _____ Date: _____

Please return this signed document to us by [Insert Deadline Date] via [Insert Submission Method, e.g., Email/Portal].

If you have any questions, please contact our compliance department at [Insert Phone Number/Email].

Sincerely,

[Your Name/Department]

[Organization Name]