

Date: [Insert Date]

To: [Insert Customer Name]

Account Number: [Insert Account Number]

Subject: Notification of Transaction Hold - Potential Sanctions Match

Dear [Insert Customer Name],

We are writing to inform you that a wire transfer associated with your account has been placed on a temporary hold. The details of the transaction are as follows:

- **Reference Number:** [Insert Reference Number]
- **Transaction Amount:** [Insert Amount and Currency]
- **Date Initiated:** [Insert Date]
- **Recipient/Originator Name:** [Insert Name]

This action has been taken because the transaction has been identified as a potential match against sanctions lists maintained by government regulatory bodies, such as the Office of Foreign Assets Control (OFAC). Under applicable laws and regulations, we are required to pause the processing of such transactions to conduct a mandatory compliance review.

What happens next:

Our compliance department is currently reviewing the transaction. This process typically takes [Insert Number] business days. No further action is required from you at this time unless we contact you for additional information or documentation regarding the parties involved in this transfer.

Once the review is complete, the funds will either be released for processing or, if a definitive match is confirmed, the funds may be blocked or rejected in accordance with legal requirements.

If you have any questions regarding this hold, please contact our Compliance Department at [Insert Phone Number] or via email at [Insert Email Address].

Sincerely,

[Insert Bank Name]

[Insert Department Name]

[Insert Contact Information]