

Date: [Insert Date]

To:

[Customer Name]

[Customer Address]

[City, State, Zip Code]

Subject: Notice of Account Termination

Dear [Customer Name],

Please be advised that [Company Name] has elected to terminate your account(s) ending in [Last 4 Digits of Account Number], effective [Termination Date].

This decision has been made following a formal internal review. Based on our Legal and Compliance risk assessment protocols, we have determined that we can no longer maintain this business relationship. This action is taken in accordance with the terms and conditions of our service agreement, specifically the section regarding [Reference Specific Section, e.g., Right to Terminate/Compliance].

Impact on Services:

As of the effective date, all access to your account and associated services will be revoked. Any pending transactions will be [Processed/Cancelled] in accordance with our standard policies.

Disposition of Funds:

[Choose one:]

- A check for the remaining balance of [Amount] will be mailed to your address on file within [Number] business days.
- Please provide alternative banking instructions for the transfer of remaining funds by [Date].

Please note that this decision is final. For security and compliance reasons, we are unable to provide specific details regarding the internal criteria used for this risk assessment.

Should you have questions regarding the logistics of closing your account, you may contact our compliance department at [Phone Number] or [Email Address].

Sincerely,

[Name/Department]

[Title]

[Company Name]