

[Company Name]
[Department Name]
[Company Address]
[City, State, Zip Code]

[Date]

[Customer Name]
[Customer Address]
[City, State, Zip Code]

Subject: Notice of Mandatory Account Closure

Dear [Customer Name],

We are writing to formally notify you that [Company Name] has decided to close your account(s) ending in [Last 4 Digits of Account Number], effective [Date].

This decision has been made following a mandatory review of your account activity. We have determined that the account is no longer in compliance with our internal regulatory requirements and the following policy/regulation: [Insert Regulation Name/Code or "Terms and Conditions Section X"].

As a result of this closure:

- All associated cards, digital access, and credit lines will be deactivated on [Date].
- Any remaining balance, minus outstanding fees or obligations, will be sent via [Check/Wire Transfer] to your address on file within [Number] business days.
- You are advised to cancel any recurring payments or direct deposits immediately to avoid failed transactions.

Please note that this decision is final. Due to regulatory constraints, we may be limited in the specific details we can share regarding the internal investigation process.

If you have questions regarding the logistics of receiving your final balance, you may contact our compliance department at [Phone Number] or [Email Address].

Sincerely,

[Your Name/Signature]
[Your Title]
[Company Name]