

[Company Letterhead/Logo]

[Date]

[Recipient Name]

[Recipient Title]

[Company Name]

[Address]

Subject: Identification of Politically Exposed Persons (PEP)

Dear [Name],

In accordance with Anti-Money Laundering (AML) and Know Your Customer (KYC) regulations, [Financial Institution Name] is required to identify if any individuals associated with corporate accounts are Politically Exposed Persons (PEPs).

A PEP is defined as an individual who is or has been entrusted with a prominent public function, their family members, or close associates. This includes, but is not limited to, heads of state, senior politicians, senior government/judicial/military officials, and senior executives of state-owned corporations.

Please review the following list of Ultimate Beneficial Owners (UBOs), Directors, and Authorized Signatories for [Corporate Entity Name] and indicate their status:

Full Name	Role in Company	PEP Status (Yes/No)	If Yes, Provide Details of Public Office
[Name 1]	[Role]		
[Name 2]	[Role]		

By signing this document, you certify that the information provided above is accurate and that you will notify [Financial Institution Name] immediately of any changes to the PEP status of the individuals listed.

Sincerely,

[Signature]

[Name of Authorized Signatory]

[Title]

[Date]