

[Date]

[Customer Name]

[Customer Address]

[City, Country, Postcode]

**Subject: Information Request Regarding Cross-Border Transaction - Reference
#[Transaction ID]**

Dear [Customer Name],

We are currently reviewing a cross-border transaction involving your account. As part of our standard regulatory compliance and "Know Your Customer" (KYC) procedures, we are required to maintain up-to-date information regarding our clients' professional and political affiliations.

To assist us in processing this transaction, please provide answers to the following questions:

1. Are you, or have you ever been, entrusted with a prominent public function (e.g., government official, senior politician, judicial or military official, or senior executive of a state-owned corporation)?
2. Are you an immediate family member (spouse, parent, child, or sibling) of an individual who holds or has held such a position?
3. Are you a close professional or personal associate of an individual who holds or has held such a position?

If you answered "Yes" to any of the above, please provide further details regarding the position, the individual's name, and your relationship to them.

Additionally, please provide a brief explanation regarding the **Source of Wealth** and the **Source of Funds** for this specific transaction.

Please submit this information by [Deadline Date] to ensure there are no further delays in the processing of your funds. You may reply to this email or upload the documents via our secure portal.

Thank you for your cooperation in helping us meet our regulatory obligations.

Sincerely,

[Your Name/Department]

[Organization Name]

[Contact Information]