

[Your Company/Financial Institution Name]

[Department Name]

[Address Line 1]

[City, State, Zip Code]

[Date]

RE: Source of Wealth Verification - Sale of Business

Dear [Client Name],

As part of our standard due diligence and regulatory compliance procedures, we are required to verify the source of funds for significant transactions. We understand that your recent funds originated from the sale of a business.

To finalize our verification process, please provide the following documentation:

- **Executed Sale Agreement:** A signed copy of the final Purchase and Sale Agreement (PSA) detailing the sale price and parties involved.
- **Proof of Transfer:** Bank statements or wire confirmation showing the proceeds arriving from the buyer or escrow agent into your account.
- **Completion Statement:** A settlement statement or letter from the acting legal representative confirming the completion of the sale.
- **Company Information:** A brief description of the business sold, including the industry and length of ownership.

Please submit these documents by [Insert Date] via [Insert Submission Method, e.g., Secure Portal/Email]. All information provided will be treated with the highest level of confidentiality.

Should you have any questions regarding this request, please contact [Contact Name] at [Phone Number] or [Email Address].

Thank you for your cooperation.

Sincerely,

[Your Name/Signature]

[Your Title]