

Date: [Insert Date]

To:

[Client Name]

[Client Address]

[City, Country, Postcode]

Subject: Source of Wealth (SoW) Verification Request - Account Ref: [Account Number]

Dear [Client Name],

As part of our ongoing regulatory obligations and commitment to International Anti-Money Laundering (AML) and Know Your Customer (KYC) standards, we are required to maintain up-to-date information regarding the Source of Wealth for all offshore trust accounts under our management.

Source of Wealth refers to the activities and origins that generated your total net worth. To ensure compliance with [Insert Jurisdiction] regulations, please provide a detailed description and supporting documentation for the following:

1. Description of Wealth Generation:

Please provide a brief narrative explaining how the family or settlor's wealth was accumulated (e.g., inheritance, business profits, sale of real estate, investment returns).

2. Supporting Documentation:

Depending on the source, please provide copies of the following:

- **Business Ownership:** Audited financial statements or certificates of dividends.
- **Employment:** Recent salary slips or tax returns.
- **Inheritance/Gift:** Copies of the will, grant of probate, or a signed letter from the donor.
- **Sale of Assets:** Signed sale and purchase agreements or bank statements showing the receipt of funds.
- **Investments:** Portfolio statements or investment certificates.

Please submit these documents by [Insert Due Date]. All information provided will be treated with the strictest confidentiality and will be used solely for compliance purposes.

If you have any questions regarding this request or the types of documentation required, please contact your relationship manager at [Phone Number] or via email at [Email Address].

Thank you for your cooperation in this matter.

Sincerely,

[Your Name/Department Name]

[Company/Trust Firm Name]