

Date: [Insert Date]

To: [Driver Name]

Address: [Driver Address]

Welcome to Next Generation Driver Agency

Dear [Driver Name],

Welcome to the team! We are pleased to formally welcome you to **Next Generation Driver Agency**. We pride ourselves on representing the most professional and skilled drivers in the industry, and we are excited to have you onboard.

At Next Generation, our goal is to provide you with flexible opportunities, competitive pay, and the support you need to succeed on the road. We are committed to matching your skills with the best assignments available.

Next Steps:

- **Onboarding:** Please ensure all digital documents and certifications are uploaded to your profile.
- **App Access:** Download our driver portal app to view available shifts and track your hours.
- **Induction:** Your orientation session is scheduled for [Date/Time] at [Location/Link].

If you have any questions regarding your first assignment or our internal processes, please contact your dedicated consultant, [Consultant Name], at [Phone Number] or [Email Address].

We look forward to a long and successful partnership.

Best regards,

[Your Name]

[Your Title]

Next Generation Driver Agency