

[Date]

[Policyholder Name]

[Address Line 1]

[City, State, Zip Code]

Subject: Welcome to Your Policy - New Driver Addition

Dear [Policyholder Name],

We are pleased to confirm that **[Teen Driver Name]** has been successfully added to your auto insurance policy, effective [Effective Date].

Enclosed you will find the updated insurance identification cards and the revised policy declaration page. Please ensure a copy of the ID card is kept in the vehicle at all times.

Policy Details:

- Policy Number: [Policy Number]
- Driver Added: [Teen Driver Name]
- Assigned Vehicle: [Vehicle Year/Make/Model or "All Vehicles"]

Safety and Savings:

We are committed to helping young drivers stay safe on the road. Please review the following opportunities for potential premium discounts:

- **Good Student Discount:** Available if the driver maintains a B average or higher.
- **Driver Training:** Discounts for completing approved defensive driving courses.
- **Telematics Programs:** Optional programs that reward safe driving habits.

If you have any questions regarding your coverage or these discounts, please contact your agent at [Agent Phone Number] or visit our website at [Website URL].

Drive safely,

[Agent Name/Company Name]

[Department Name]