

[Company Header/Logo]

[Date]

[Recipient Name]

[Recipient Title]

[Company Name]

[Address Line 1]

[City, State, Zip Code]

Subject: Letter of Attestation - PCI DSS Compliance Assessment

Dear [Recipient Name],

This letter serves as formal notification regarding the Payment Card Industry Data Security Standard (PCI DSS) assessment conducted for [Company Name].

Assessment Overview:

- **Assessment Period:** [Start Date] to [End Date]
- **PCI DSS Version:** [e.g., 4.0]
- **Merchant/Service Provider Level:** [e.g., Level 1 / Level 2]
- **Scope of Assessment:** [Brief description of systems and locations evaluated]

Assessment Result:

Based on the evidence gathered and the testing performed, [Company Name] has been found to be in full compliance with the PCI DSS requirements as of the date of this letter. The assessment confirmed that the necessary technical and operational security controls are in place to protect cardholder data.

Documentation:

A formal Report on Compliance (ROC) or Self-Assessment Questionnaire (SAQ), along with the signed Attestation of Compliance (AOC), has been filed and is available for review upon request by authorized parties under non-disclosure agreements.

Next Assessment Date:

The current certification is valid until [Expiration Date]. [Company Name] is scheduled to undergo its next annual assessment on or before [Scheduled Date].

If you require further information regarding our security posture or compliance status, please contact [Contact Person Name] at [Phone Number/Email].

Sincerely,

[Signature]

[Name of Authorized Representative]

[Title]

[Organization Name]