

[Date]

[Recipient Name]

[Recipient Address]

[City, State, Zip Code]

Subject: Update Regarding Investigation into Data Privacy Incident

Dear [Recipient Name],

We are writing to provide you with an update regarding the data privacy incident that we previously notified you about on [Date of First Notification].

Status of the Investigation

Our internal security team, in coordination with external forensic experts, has continued to investigate the nature and scope of the unauthorized access. We have now determined that the incident occurred between [Start Date] and [End Date].

What Information Was Involved

Based on our ongoing analysis, the following types of your personal information may have been impacted:

- [Type of Data 1, e.g., Full Name]
- [Type of Data 2, e.g., Email Address]
- [Type of Data 3, e.g., Financial Account Numbers]

What We Are Doing

Since the last update, we have implemented the following additional security measures:

- [Measure 1, e.g., Resetting all account passwords]
- [Measure 2, e.g., Enhancing firewall protections]
- [Measure 3, e.g., Implementing multi-factor authentication]

Steps You Should Take

We continue to recommend that you remain vigilant by reviewing your account statements and monitoring your credit reports for any suspicious activity. [Optional: Details about complimentary credit monitoring services].

For More Information

We understand you may have questions. Please visit our dedicated webpage at [URL] or contact our support team at [Phone Number] or [Email Address].

We regret any concern this incident may cause and remain committed to protecting your personal information.

Sincerely,

[Sender Name]
[Title]
[Company Name]