

[Company Letterhead/Logo]

[Date]

[Client Name]

[Client Address]

[City, State, Zip Code]

**Subject: Corporate Account General Data Protection Regulation (GDPR)
Acknowledgment**

Dear [Contact Person Name],

This letter serves to formally acknowledge our responsibilities and commitment regarding the protection of personal data associated with your corporate account, in compliance with the General Data Protection Regulation (GDPR).

As a data controller/processor, [Company Name] ensures that all personal data provided by [Client Company Name] is handled according to the following principles:

- Data is processed lawfully, fairly, and transparently.
- Data is collected for specified, explicit, and legitimate purposes.
- Data collection is limited to what is necessary for the provision of services.
- Data is kept accurate and up to date.
- Data is stored only for as long as necessary.
- Data is processed in a manner that ensures appropriate security and confidentiality.

By maintaining your corporate account with us, you acknowledge that you have received our Privacy Policy and understand how your data is managed. Our full Privacy Policy can be accessed at [Website URL].

If you have any questions regarding our data protection practices or wish to exercise your rights under GDPR (such as the right to access, rectification, or erasure), please contact our Data Protection Officer at [Email Address].

Sincerely,

[Signature]

[Name]

[Title]

[Company Name]

Acknowledgment of Receipt

I, the undersigned, hereby acknowledge receipt of this GDPR Acknowledgment Letter on behalf of [Client Company Name].

Signature: _____

Name: _____

Date: _____