

[Date]

[Vendor Name]

[Vendor Address]

[City, State, Zip Code]

**Subject: Acknowledgment of GDPR Compliance and Data Processing Obligations**

Dear [Contact Person Name or Legal Department],

This letter serves as a formal acknowledgment of the responsibilities and obligations regarding the protection of personal data as required by the General Data Protection Regulation (GDPR) (EU) 2016/679, in relation to the cloud storage services provided to [Company Name].

As a provider of financial cloud storage services, [Vendor Name] acknowledges that it acts as a Data Processor for the personal and financial data hosted on its infrastructure. In alignment with Article 28 of the GDPR, [Vendor Name] confirms the following:

- **Processing Instructions:** Data will be processed only on documented instructions from [Company Name].
- **Confidentiality:** All personnel authorized to process personal data have committed themselves to confidentiality.
- **Security Measures:** Technical and organizational measures are implemented to ensure a level of security appropriate to the risk, including encryption and regular security audits.
- **Sub-processors:** No third-party sub-processors shall be engaged without prior written authorization from [Company Name].
- **Data Subject Rights:** Assistance will be provided to [Company Name] in responding to requests from data subjects exercising their rights.
- **Breach Notification:** [Vendor Name] will notify [Company Name] without undue delay after becoming aware of a personal data breach.
- **Data Deletion/Return:** Upon termination of services, all personal data will be deleted or returned at the choice of [Company Name].

Furthermore, [Vendor Name] confirms that it maintains the necessary documentation and certifications to demonstrate compliance with GDPR standards for financial data residency and protection.

Please sign below to acknowledge receipt and acceptance of these terms as part of our ongoing service agreement.

Sincerely,

[Your Name]

[Your Title]

[Company Name]

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**Acknowledgment:**

On behalf of [Vendor Name], I hereby acknowledge and confirm the GDPR obligations stated above.

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_