

[Company Name]  
[Company Address]  
[City, Postcode]  
[Date]

[Applicant Name]  
[Applicant Address]  
[City, Postcode]

**Subject: Acknowledgment of Personal Data Handling Regarding Mortgage Application**

Dear [Applicant Name],

Thank you for submitting your mortgage application. In accordance with the General Data Protection Regulation (GDPR), we are writing to confirm how we collect, process, and store your personal information.

- 1. Data Collection:** We collect personal data including your financial history, employment details, and identification documents to assess your eligibility for a mortgage.
- 2. Purpose of Processing:** Your data is processed for the purpose of credit scoring, identity verification, fraud prevention, and to comply with legal and regulatory obligations.
- 3. Data Sharing:** We may share your information with credit reference agencies, fraud prevention agencies, and third-party underwriters as necessary for your application.
- 4. Data Retention:** Your personal data will be kept for as long as necessary to fulfill the purposes outlined or as required by law.
- 5. Your Rights:** Under GDPR, you have the right to access your data, request corrections, object to certain processing, and request deletion of your data under specific circumstances.

By proceeding with this application, you acknowledge that you have read our Privacy Policy and understand how your data will be managed.

If you have any questions regarding your data, please contact our Data Protection Officer at [Email Address/Phone Number].

Sincerely,

[Your Name]  
[Title]  
[Company Name]

---

**Applicant Acknowledgment:**

I confirm that I have received and understood the data handling procedures outlined above.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_