

[Bank Name]
[Branch Address]
[City, Postcode]
[Date]

To,
[Customer Name]
[Customer Address]
[Customer Account Number]

Subject: Acknowledgment of Data Privacy and GDPR Compliance

Dear [Customer Name],

At [Bank Name], we are committed to protecting your personal information and ensuring transparency in how we handle your data in accordance with the General Data Protection Regulation (GDPR).

This letter serves as a formal acknowledgment of your rights regarding the personal data we collect, process, and store to provide you with retail banking services. These rights include:

- The right to access the personal data we hold about you.
- The right to rectify inaccurate or incomplete information.
- The right to request the deletion of your data (the "right to be forgotten"), subject to legal and regulatory retention requirements.
- The right to restrict or object to the processing of your data for specific purposes, such as direct marketing.
- The right to data portability.

We process your data primarily to manage your accounts, fulfill legal obligations, prevent fraud, and improve our banking services. We ensure that appropriate technical and organizational measures are in place to secure your information against unauthorized access.

By continuing to use our services, you acknowledge that you have been informed of our Data Privacy Policy. You can view the full policy at [Website URL] or request a printed copy at any of our branches.

If you have any questions regarding your data or wish to exercise your rights, please contact our Data Protection Officer at [Email Address] or [Phone Number].

Sincerely,

[Signature]

[Name of Bank Representative]

[Job Title]

[Bank Name]