

Date: [Insert Date]

To:

[Financial Institution Name]

[Department Name]

[Address Line 1]

[Address Line 2]

Subject: Declaration of Non-U.S. Citizen Status (FATCA)

To Whom It May Concern,

I, [Your Full Name], hereby declare my tax residency and citizenship status for the purposes of the Foreign Account Tax Compliance Act (FATCA) and relevant Intergovernmental Agreements (IGA).

Personal Information:

- Full Name: [Full Name as per Passport]
- Date of Birth: [DD/MM/YYYY]
- Place of Birth: [City and Country]
- Permanent Residential Address: [Full Address - No P.O. Box]

Declaration of Status:

I hereby certify that:

1. I am NOT a citizen of the United States of America.
2. I am NOT a lawful permanent resident of the United States (i.e., I do not hold a Green Card).
3. I do not meet the "Substantial Presence Test" for U.S. federal income tax purposes for the current calendar year.
4. I am a tax resident of [Your Country of Tax Residence].
5. My Tax Identification Number (TIN) in my country of residence is: [Your TIN Number].

Supporting Documentation:

Attached to this letter, please find a copy of my [e.g., Passport / National ID Card] as proof of my non-U.S. citizenship, along with a completed Form W-8BEN.

Undertaking:

I undertake to notify [Financial Institution Name] within 30 days if there is any change in my circumstances which affects my tax residency status or causes the information contained herein to become incorrect.

I declare that the information provided above is true, correct, and complete to the best of my knowledge.

Sincerely,

[Your Signature]

[Your Printed Name]

[Account Number, if applicable]