

[Agency Name]
[Agency Address]
[City, State, Zip Code]
[Phone Number]
[Email Address]

[Date]

[Policyholder Name]
[Policyholder Address]
[City, State, Zip Code]

Dear [Policyholder Name],

Welcome to [Agency Name]! We are excited to have you with us and thank you for choosing us to protect your motorhome. Whether you are planning a weekend getaway or a cross-country adventure, our goal is to ensure you have peace of mind on every mile of the road.

Your new policy details are summarized below:

- **Policy Number:** [Policy Number]
- **Effective Date:** [Start Date]
- **Vehicle Covered:** [Year, Make, Model of Motorhome]

Attached to this letter, you will find your insurance ID cards and policy documents. Please review them carefully and keep a copy in your motorhome at all times.

As your dedicated agency, we are here to assist you with:

- Policy updates or changes
- Billing and payment inquiries
- Claims assistance and guidance
- Coverage reviews to ensure your equipment and personal belongings are protected

If you have any questions or need to report a claim, please do not hesitate to contact us at [Phone Number] or visit our website at [Website URL].

Safe travels and enjoy the journey!

Sincerely,

[Agent Name]
[Title]
[Agency Name]