

[Bank Name]
[Bank Address]
[City, State, Zip Code]
[Phone Number]

[Date]

[Customer Name]
[Customer Address]
[City, State, Zip Code]

Dear [Customer Name],

Welcome to [Bank Name]! Thank you for choosing us for your banking needs. We are pleased to confirm that your Basic Free Checking Account is now open and active.

Account Details:

- Account Type: Basic Free Checking
- Account Number: [Last 4 Digits of Account Number]
- Routing Number: [Routing Number]

Account Benefits:

- No monthly maintenance fees.
- No minimum balance requirements.
- Free Online and Mobile Banking.
- Free Debit Card (arriving by mail within 7-10 business days).

To get started, you can register for online banking at [Website URL] or download our mobile app. Once your debit card arrives, please follow the instructions on the sticker to activate it and set your PIN.

If you have any questions, please visit your local branch or call our customer service team at [Phone Number].

Sincerely,

[Bank Representative Name]
[Title]
[Bank Name]