

[Bank Name]
[Branch Address]
[City, State, Zip Code]
[Date]

[Organization Name]
[Attention: Contact Person Name]
[Organization Address]
[City, State, Zip Code]

Subject: Welcome to [Bank Name] - Your New Nonprofit Checking Account

Dear [Contact Person Name],

Thank you for choosing [Bank Name] to support the financial needs of [Organization Name]. We are honored to partner with an organization dedicated to making a difference in our community.

Your **Nonprofit Checking Account** is now active. Below are your account details for your records:

- **Account Name:** [Organization Name]
- **Account Number:** [Last 4 Digits of Account Number]
- **Account Type:** Nonprofit Business Checking

As a nonprofit client, you have access to the following features:

- No monthly maintenance fees (as per your specific plan).
- Online and Mobile Banking access for multiple authorized users.
- Specialized support for grant deposits and wire transfers.
- Digital statements for simplified bookkeeping.

To get started, please visit our website at [Website URL] to set up your online administrator profile. If you have any questions regarding your account or other financial services, please contact your dedicated Relationship Manager, [Manager Name], at [Phone Number] or [Email Address].

We look forward to supporting your mission and helping your organization grow.

Sincerely,

[Signature]
[Name of Bank Representative]
[Title]
[Bank Name]