

[Date]

[Customer Name]

[Customer Address]

[City, State, Zip Code]

Subject: Priority Processing of Your Replacement Debit Card

Dear [Customer Name],

This letter is to confirm that we have received your request for a replacement debit card for your account ending in \*[Last 4 Digits].

As requested, your new card has been placed on **Priority Processing**. Please find the delivery details below:

- **Estimated Delivery Date:** [Date]
- **Shipping Method:** [Expedited/Overnight Shipping]
- **Tracking Number:** [Insert Tracking Number]

For your security, your new card will arrive in a plain envelope and will require activation. You can activate your card via our mobile app, online banking portal, or by calling the number printed on the sticker attached to the card.

Your current card (if still in your possession) will be deactivated on [Date] or once the new card is activated, whichever occurs first. Please ensure you destroy your old card by cutting through the magnetic stripe and the chip.

If you did not request a replacement card, or if you have any questions, please contact our Priority Member Services immediately at [Phone Number].

Thank you for choosing [Financial Institution Name].

Sincerely,

[Sender Name/Department]

[Financial Institution Name]