

[Date]

[Owner Name]

[Owner Address]

[City, State, Zip Code]

Subject: Welcome to [Insurance Company Name] - Policy Confirmation for [Property Address]

Dear [Owner Name],

Welcome to [Insurance Company Name]. We are pleased to provide comprehensive insurance coverage for your vacation rental property located at [Property Address].

Your policy is designed specifically for the unique risks associated with short-term rentals, ensuring that your investment, your liability, and your income are protected. Your coverage is effective starting [Policy Start Date].

Your Policy Details:

- **Policy Number:** [Policy Number]
- **Property Type:** Vacation Rental / Short-Term Rental
- **Liability Limit:** [Limit Amount]
- **Key Coverages:** Building & Contents, General Liability, Loss of Rental Income, and Guest Medical Payments.

Next Steps:

1. **Review Your Documents:** Please find your Policy Declaration Page and Insurance ID cards attached to this letter.
2. **Verify Property Details:** Ensure all safety features (smoke detectors, fire extinguishers, etc.) listed in your application are maintained as required.
3. **Digital Access:** You can manage your policy, download documents, and pay premiums online at [Website URL] using your account ID: [Account ID].

How to File a Claim:

In the event of an incident or property damage, please contact our 24/7 Claims Department at [Phone Number] or file a report online at [Claims URL].

Thank you for choosing [Insurance Company Name] to protect your vacation rental business. We look forward to a long and successful partnership.

Sincerely,

[Agent Name/Representative Name]

[Title]

[Insurance Company Name]
[Phone Number]
[Email Address]