

[Agency Name]  
[Agency Address]  
[City, State, Zip Code]  
[Phone Number]  
[Email Address]

[Date]

[Client Name]  
[Client Address]  
[City, State, Zip Code]

Subject: Welcome to [Agency Name] - Your Short-Term Rental Protection

Dear [Client Name],

Welcome to [Agency Name]! We are pleased that you have chosen us to provide specialized insurance coverage for your short-term rental property located at [Property Address].

As a short-term rental landlord, you face unique risks that standard homeowners policies often do not cover. Your new policy, [Policy Number], has been specifically designed to protect your investment, your liability, and your rental income against the specific challenges of the hospitality industry.

### What happens next?

- **Review Your Policy:** Please find your policy documents attached. Review the declarations page to ensure all details are correct.
- **Proof of Coverage:** If you use platforms like Airbnb or VRBO, you may need to upload your Certificate of Insurance, which is included in this package.
- **Claims Support:** Should you need to file a claim, please contact our dedicated claims team at [Claims Phone Number] or via our website at [Website URL].

We are committed to helping your rental business thrive by providing peace of mind. If you have any questions regarding your coverage limits, exclusions, or guest requirements, please feel free to reach out to your agent, [Agent Name], at [Agent Phone].

Thank you for trusting us with your business.

Sincerely,

[Agent Signature]  
[Agent Name]  
[Title]