

[Date]

[Client Name]

[Client Address]

[City, State, Zip Code]

Subject: Welcome to [Insurance Agency Name] - Peace of Mind for Your Coastal Home

Dear [Client Name],

Welcome to [Insurance Agency Name]! We are pleased that you have chosen us to protect your coastal vacation rental property located at [Property Address].

Owning a property near the coast comes with unique risks, from tropical storms to high-frequency rental turnovers. Our goal is to ensure your investment is shielded against these specific challenges so you can focus on providing a great experience for your guests.

Your Policy Details:

- **Policy Number:** [Policy Number]
- **Coverage Term:** [Start Date] to [End Date]
- **Property Covered:** [Property Address]

What Happens Next?

Attached to this letter, you will find your policy declaration page and a summary of your coverage. Please review these documents to ensure all details are correct. If you need to file a claim or have questions about your wind, flood, or liability limits, our dedicated coastal team is ready to assist you.

Contact Information:

Customer Service: [Phone Number]

Claims Department: [Phone Number]

Email: [Email Address]

Website: [Website URL]

Thank you for trusting us with your vacation home. We look forward to a long and successful partnership.

Sincerely,

[Agent Name]

[Title]

[Insurance Agency Name]