

[Company Header/Logo]

[Date]

[Recipient Name/Department]

[Financial Institution/Organization Name]

[Address Line 1]

[Address Line 2]

Subject: Verification of Corporate Identity for Account: [Account Number]

Dear [Contact Person Name or "Account Manager"],

I am writing on behalf of [Company Name] to provide the necessary documentation required for the identity verification of our corporate account, as per your recent request and regulatory requirements.

Please find the following documents attached for your review:

- Certificate of Incorporation / Business Registration
- Articles of Association / Bylaws
- Proof of Registered Business Address
- Tax Identification Number (TIN/EIN) documentation
- Authorized Signatory List and valid government-issued IDs for each signatory
- Ultimate Beneficial Ownership (UBO) declaration

We confirm that the information provided is current and accurate. Should you require any additional information or further clarification regarding these documents, please contact [Primary Contact Name] at [Phone Number] or [Email Address].

Thank you for your assistance in maintaining the security and compliance of our account.

Sincerely,

[Signature]

[Full Name]

[Job Title/Position]

[Company Name]