

[Date]

[Client Name]
[Client Address]
[City, State, Zip]

Dear [Client Name],

Welcome to [Agency/Company Name]. Thank you for choosing us to help protect your family's future. It is an honor to assist you with your Final Expense life insurance coverage.

Your policy is designed to provide your loved ones with peace of mind and financial support during a difficult time. We have successfully submitted your application, and here are your next steps:

- **Policy Delivery:** You will receive your official policy documents via [Mail/Email] within [Number] business days.
- **Review:** Please review your beneficiary information and coverage amounts to ensure everything is correct.
- **Storage:** Keep your policy in a safe place and inform your beneficiaries where it is located.

If you have any questions regarding your premiums, coverage details, or if you need to update your information, please contact me directly at [Phone Number] or [Email Address].

Thank you for your trust. We are proud to have you as a client.

Sincerely,

[Agent Name]
[Title]
[Agency Name]
[Phone Number]