

[Date]

[Client Name]

[Client Address]

[City, State, Zip Code]

Dear [Client Name],

Welcome to [Insurance Agency/Company Name]. Thank you for choosing us to help protect your family's future. It is an honor to provide you with your Final Expense life insurance coverage.

Your policy is designed to provide peace of mind, ensuring that your final wishes are honored and your loved ones are protected from financial strain during a difficult time. Please find your policy documents enclosed with this letter.

**Policy Details:**

- Policy Number: [Policy Number]
- Coverage Amount: [Amount]
- Beneficiary: [Beneficiary Name]
- Monthly Premium: [Premium Amount]

We recommend that you keep these documents in a safe place and inform your beneficiary about the policy. If you have any questions or need to make updates to your contact information or beneficiaries, please do not hesitate to contact me directly.

Thank you again for your trust. We are proud to have you as a client.

Sincerely,

[Agent Name]

[Phone Number]

[Email Address]

[Company Website]