

[Date]

[Client Name]

[Client Address]

[City, State, Zip Code]

Dear [Client Name],

Welcome to [Agency Name]! Thank you for choosing us to help protect your family's future with your new final expense coverage policy.

Your policy provides peace of mind, ensuring that your final expenses are covered and your loved ones are protected from financial burden. We are honored to be your partner in this important step of your financial planning.

Policy Details:

- **Carrier:** [Insurance Company Name]
- **Policy Number:** [Policy Number]
- **Coverage Amount:** \$[Amount]
- **Effective Date:** [Date]

You should receive your official policy documents in the mail within [Number] business days. Please keep those documents in a safe place and inform your beneficiaries of where they are located.

If you have any questions regarding your coverage, payments, or if you need to update your beneficiary information, please do not hesitate to contact me directly at [Phone Number] or [Email Address].

Thank you again for your trust.

Sincerely,

[Agent Name]

[Title]

[Agency Name]

[Phone Number]