

[Date]

[Borrower Name]  
[Borrower Address]  
[City, State, Zip Code]

Re: Loan Account Number: [Account Number]

Dear [Borrower Name],

Thank you for contacting us regarding your request for a reduction in your current interest rate. We have carefully reviewed your account and financial information.

At this time, we are unable to offer a reduction in your interest rate. However, we understand that you may be seeking ways to manage your monthly obligations more effectively. In lieu of a rate reduction, we would like to propose the following alternative repayment options for your consideration:

- **Extended Repayment Term:** Extending the length of your loan to reduce the amount of your monthly installments.
- **Graduated Payment Plan:** Lowering payments for a specific period, with a scheduled increase at a later date.
- **Payment Deferral/Forbearance:** Temporarily pausing or reducing payments for a set number of months to assist with short-term financial hardship.
- **Principal-Only Payments:** The option to apply additional funds directly to your principal balance to reduce the total interest paid over time.

Please note that some of these options may increase the total amount of interest paid over the life of the loan. We encourage you to contact our Loan Services Department at [Phone Number] or via email at [Email Address] to discuss which of these options best fits your current financial situation.

We value your business and look forward to helping you find a suitable solution.

Sincerely,

[Your Name/Representative Name]  
[Title]  
[Company Name]