

**Date:** [Insert Date]

**VIA CERTIFIED MAIL AND EMAIL**

[Tenant Name / Authorized Representative]

[Company Name]

[Facility Address]

[City, State, Zip Code]

**RE: FINAL NOTICE OF DEFAULT - LEASE AGREEMENT FOR [Property Address]**

Dear [Recipient Name],

This letter serves as a formal Final Warning regarding your default under the terms of the Commercial Lease Agreement dated [Original Lease Date] for the premises located at [Facility Address].

As of the date of this letter, your account remains in default for the following reason(s):

- **Unpaid Rent/Arrears:** \$[Amount] for the period of [Dates].
- **Late Fees/Interest:** \$[Amount].
- **Other Breach:** [Describe other violation, e.g., insurance expiration, maintenance failure].

**Total Amount Due to Cure Default: \$[Total Amount]**

Despite previous notices sent on [Dates of Previous Notices], the aforementioned violations have not been rectified. This is your final opportunity to cure the default and avoid further legal action.

**DEMAND IS HEREBY MADE** that you pay the total outstanding balance or remedy the non-monetary breach within [Number, e.g., 3 or 5] business days from the date of this letter. Payments must be made via [Payment Method, e.g., Cashier's Check or Wire Transfer].

Failure to comply with this demand by [Deadline Date] at [Time] will result in the Landlord pursuing all available legal remedies, which may include, but are not limited to:

1. Termination of the Lease Agreement;
2. Eviction and repossession of the commercial facility;
3. Commencement of a lawsuit to recover all outstanding debts, legal fees, and damages;
4. Reporting the default to commercial credit agencies.

Please govern yourself accordingly.

Sincerely,

[Signature]

[Printed Name]

[Title, e.g., Property Manager / Landlord]

[Phone Number]

[Email Address]