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SENT VIA CERTIFIED MAIL - RETURN RECEIPT REQUESTED

Date: [Insert Date]

To: [Debtor Name]
[Debtor Address]
[City, State, Zip Code]

RE: FINAL DEMAND FOR SURRENDER OF EQUIPMENT / NOTICE OF INTENT TO FILE REPLEVIN

Dear [Debtor Name],

This letter serves as formal final demand for the immediate return of the equipment described below, which serves as collateral for the [Loan/Security Agreement] dated [Date of Agreement].

As of [Date], your account is in default due to [Reason for Default, e.g., Non-payment]. Pursuant to the terms of the agreement and the Uniform Commercial Code, [Creditor Name] is entitled to immediate possession of the following property:

- Equipment Description: [Make/Model]
- Serial Number: [Insert Serial Number]
- Asset ID: [Insert ID if applicable]

You are hereby instructed to make this equipment available for peaceful repossession no later than [Time] on [Date]. Please contact [Contact Name] at [Phone Number] to coordinate the pickup location.

Failure to voluntarily surrender the collateral by the aforementioned deadline will result in the immediate commencement of legal action. [Creditor Name] will file a **Complaint for Replevin** to obtain a court order authorizing the Sheriff or a licensed process server to seize the equipment.

Please be advised that if legal action is initiated, [Creditor Name] will seek to recover all associated costs, including but not limited to:

- Court filing fees and service of process costs;
- Reasonable attorney's fees;
- Costs of transport and storage;
- Any deficiency balance remaining after the sale of the collateral.

Govern yourself accordingly.

Sincerely,

[Your Signature]
[Your Printed Name]
[Title/Position]
[Company Name]